

**RISK ASSESSMENT**  
Mill Cottage Farm Experience

**NON-SCHOOL**

*Outline of business: taking a variety of animals out to schools, play groups, residential homes as an educational and recreational experience for all ages*

**Risk Assessment completed on 08.02.2007 by Sarah Main. Reviewed 01.03.2008. Reviewed 09.03.2009. Reviewed 15.09.2009. Reviewed: 04.11.2010**

<b>Significant Hazards Identified</b>	<b>Groups of people who are at risk</b>	<b>Control measures to reduce the risk</b>
<b>1. Driving onto the site</b>	Children, adults, MCFE staff	Clear instructions obtained from the co-ordinator prior to arrival. MCFE requests to be met at the venue entrance and escorted on to the site. MCFE vehicles are not to be moved whilst the public are in the vicinity. Observe on site speed limits at all times. Care should be taken particularly when reversing vehicles.
<b>2. Manual handling</b>	MCFE staff	MCFE staff to be fully trained and experienced in animal handling before taking part in any visit. Training for lifting heavier items eg.hurdles
<b>3. Children frightening the animals</b>	Children	Animals to be in an area away from where children play. Children to be constantly supervised when with the animals. Public events – parental responsibility. School visits - Adult : Pupil ratio 1:8
<b>4. Animal escaping</b>	Children, adults, MCFE staff	Animals securely fenced & fencing to be checked before public arrive. Animals chosen for their docile nature.
<b>5. Animal causing harm to children</b>	Children	Visitors to be in small numbers and constantly supervised when near animals. Adult to be positioned near the animal's head when children are in contact with the animal. Public to be told to stroke animals only when asked and only on the back.
<b>6. Animal causing harm to adult</b>	Adults, MCFE staff	Adults to be reminded to exercise respect and caution when with animals. MCFE staff to be fully trained and experienced in animal handling before taking part in any visit.
<b>7. Child causing harm to animal</b>	Adults & children	Children to be fully supervised at all times by parents at public events. School visit – Adult : Pupil ratio 1:8
<b>8. Fencing collapsing</b>	Adults & children	Fencing to be checked for security. Public asked not to stand on or lean over fencing.
<b>9. Unknown allergy</b>	Adults & children	Parental responsibility for their own children. Public responsibility for their own allergies. Any child or adult with a known or suspected allergy should not take part. This is up to the discretion of the parent and/or adult concerned. Any member of the public for which there is a cause for concern should be removed immediately from the vicinity of the animals and the on site first aider to take charge of the member of the public.
<b>10. Infection picked up</b>	Adults & children	Animals to be clean and with no known infection when they are brought onto the site. All waste is cleared up from the pens as it appears and is taken with MCFE trailer back to the farm. The trailer is regularly cleaned inside and out. Female staff should be aware of the connection between a disease found in recently lambed sheep and miscarriages in humans. Hand washing facilities (running water & soap) must be provided on site by the hirer, or hired from MCFE. Concrete/tarmac area can be scrubbed with Virkon.
<b>11. High / low working temperatures</b>	MCFE staff	Suitable clothing provided by MCFE for all MCFE staff (eg. T shirt, jumper, fleece, waterproofs).